



## **RICHMOND HOUSE**

### **Check List for Admission:**

- \_\_\_ Visit the Richmond House web site [www.richmondhouse.org](http://www.richmondhouse.org).
- \_\_\_ Call us and talk to our admission contact 804-288-3122
- \_\_\_ Visit and tour Richmond House, visit with the current Richmond House residents and staff and meet with the admission contact.
- \_\_\_ Talk with your family, friends and supporters about Richmond House and your interest in moving here.
- \_\_\_ Ask questions and spend as much time as you need making your decision in order to be sure Richmond House is a good fit for you and your family.
- \_\_\_ Submit a completed Richmond House Application and Consent forms along with the \$75 application fee. Here is the [LINK](#) for the Admission forms. Here is the address to mail the forms: 5302 Fitzhugh Avenue, Richmond, VA 23226.
- \_\_\_ Join us for an overnight visit of three or four days. Note: The extended visit is for applicants only – parents/guardians remain at home or at a nearby hotel.

### **IF BOTH PARTIES DECIDE TO MOVE FORWARD FROM THIS POINT, THE NEXT STEPS ARE...**

#### **Provide the following documentation:**

- \_\_\_ Evidence of high school completion.
- \_\_\_ A brief written statement from both you and your parent/guardian explaining why you want to join the residential program at Richmond House.
- \_\_\_ Written documentation confirming diagnosis in learning disabilities, pervasive developmental disorder, high functioning autism, or Asperger's Syndrome, etc.
- \_\_\_ A current (within the last 3 years) psychological evaluation which indicates vocational/educational, psychosocial, and functional abilities/limitations of the applicant. Additional educational and vocational testing can also be submitted.
- \_\_\_ Recommendations from three individuals who have known the applicant for six months or longer. Suggested individuals who can recommend the applicant include: teacher, friend, mentor, principal, guidance counselor, employer, supervisor, psychotherapist, social worker or physician
- \_\_\_ Visit us as many times as you wish. Talk with our residents and staff. Ask questions.
- \_\_\_ Make your final decision.

***Thank you for considering Richmond House!***